

BOARD OF SUPERVISORS

Brown County



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LAND CONSERVATION SUBCOMMITTEE

Norbert Dantine, Jr., Chair
Dave Kaster, Vice Chair
Bernie Erickson, Dave Landwehr,
Tom Sieber, Jeff Ronsman

LAND CONSERVATION SUBCOMMITTEE

Monday, July 25, 2016

6:00 pm

(PD&T to Follow)

Room 114, UW Extension

1150 Bellevue Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

NOTE MEETING LOCATION – ROOM #

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 27, 2016.

Comments from the Public

1. Departmental Openings Summary.
2. Budget Status Financial Report for June 2016.
3. Budget Adjustment Request (16-64): Any increase in expenses with an offsetting increase in revenue: Transfer of \$4,860 in SEG funds (DATCP SWRM) from Oconto County to Brown County.
4. Directors Report:
 - a. Land & Water Plan Schedule Update.
 - b. Plum and Kankapot Project Update.

Other

5. Such Other Matters as Authorized by Law.
6. Adjourn.

Norb Dantine, Jr., Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
LAND CONSERVATION SUBCOMMITTEE

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Land Conservation Subcommittee** was held on Monday, June 27, 2016 in Room 161, UW Extension, 1150 Bellevue Street, Wisconsin.

Present: Supervisors Norbert Dantine, Bernie Erickson, Dave Kaster, Dave Landwehr, Tom Sieber
Excused: Citizen Rep Jeff Ronsman
Also Present: Mike Mushinski, Jon Bechle, FSA Executive Director Zack Warner and other interested parties.

**Audio of the meeting is available by contacting the County Board office (920) 448-4015.*

I. Call Meeting to Order.

The meeting was called to order by Chairman Dantine at 6:00 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Erickson, seconded by Supervisor Sieber to approve. Vote taken.

MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of May 23, 2016.

Motion made by Supervisor Sieber, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public

1. Departmental Openings Summary.

Land and Water Conservation Department Director Mike Mushinski informed this was a position that had been open for some time and hopefully through the budget process they will be able to finish up those grants and hire that position. Still unfilled at this point.

Motion made by Supervisor Sieber, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Landwehr arrived at 6:03 pm

2. Budget Status Report for May 2016.

Mushinski reported that they were in good shape and didn't see any concerns.

Motion made by Supervisor Erickson, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

3. Director's Report:

a. Discussion and approval of SEG Transfer from Oconto County.

Mushinski informed they were requesting to transfer DATCP \$4,860 SEG cost-share funds from Oconto County to Brown County. They had a need with a landowner in the Town of Pittsfield that was under DNR order to do nutrient management planning. They needed another \$2,000 and they hoped another county would come forward with that yet this year so they could do that.

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Motion made by Supervisor Landwehr, seconded by Supervisor Kaster to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

b. Discussion and approval of NRCS Operational Agreement.

Mushinski informed the last agreement was signed in 2012; this had been reviewed by Risk Manager and Corporation Counsel and hadn't been changed at all. It was a constant update that NRCS asked for to work with the county. Through NRCS they got all their engineering approval. They had a contribution agreement that paid for 75% of one staff. There was roughly about a million dollars that was coming into Brown County through NRCS right now. The DEMO farms were partially funded by NRCS.

Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

c. DATCP – Farmland Preservation Letter to Participants.

Farmland Preservation was changing again, it will continue to change. Department of Ag sent this letter out to all participants in Brown County and they only knew of 450 participants that claimed credits, there were actually about 600. The Department of Revenue didn't tell them who took the credit, they only knew by them contacting their office. They got 100 calls and did all those new certificates. Each landowner needed a new zoning certificate with a unique number on it and they were assigning those numbers, they still had about 500 to go. There had been about 7% ineligibility mostly because of not being zoned exclusive Ag in the townships or village. They were working with them to get them rezoned or some approvals. It will be for 2016 taxes.

Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

d. Land & Water Plan update.

They got DATCP approval so far; they were waiting on DNR approval and will get those changes made. He was anticipating they will have a public hearing in August as well as LCC approval that same night. Once they get that done, it went to DATCP Board in December and County Board in January 2017.

Motion made by Supervisor Erickson, seconded by Supervisor Kaster to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Other

4. Such Other Matters as Authorized by Law. None.
5. Adjourn.

Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to adjourn at 6:10 p.m. Vote Taken.
MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

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Departmental Openings Summary

15-Jul-16

To: Land Conservation Committee

From: Land & Water Conservation Department

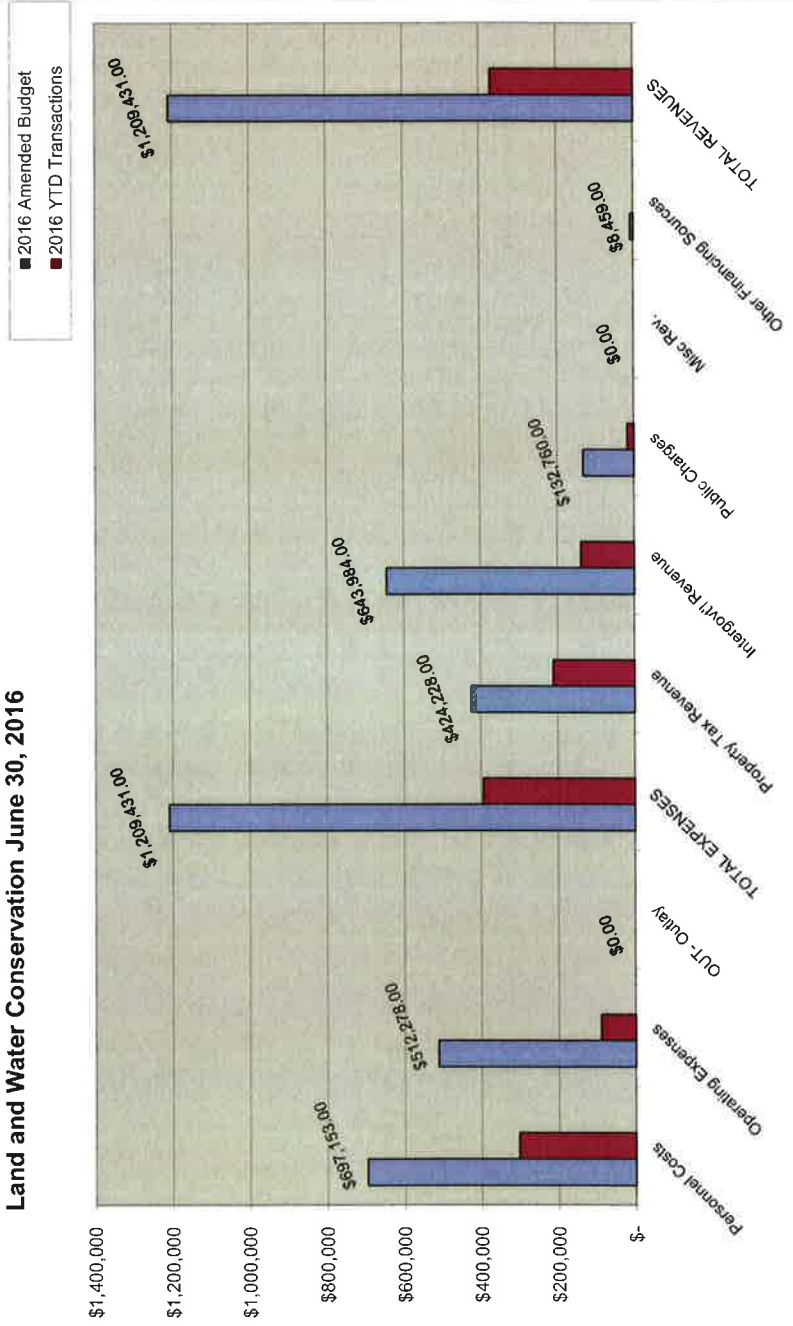
Position	Vacancy Date	Reason for Leaving	Fill or Hold	Unfilled Reason
Agronomist	Current	N/A	hold	grant funding not 100%

Ex: Transfer, Wage, Working Conditions

**Brown County Land & Water Conservation
Budget Status Report (unaudited)
June 30, 2016**

	<u>2016 Amended Budget</u>	<u>2016 YTD Transactions</u>	<u>2015 Amended Budget</u>	<u>2015 YTD Transactions</u>
Personnel Costs	\$697,153.00	\$304,216.55	\$678,821.00	\$286,454.22
Operating Expenses	\$512,278.00	\$90,572.59	\$512,880.00	\$83,166.08
OUT- Outlay	\$0.00	\$0.00	\$10,000.00	\$47,132.00
TOTAL EXPENSES	\$1,209,431.00	\$394,789.14	\$1,201,701.00	\$416,752.30
Property Tax Revenue	\$424,228.00	\$212,113.98	\$413,184.00	\$206,592.00
Intergov't Revenue	\$643,984.00	\$139,901.04	\$590,627.00	\$145,993.56
Public Charges	\$132,760.00	\$17,900.87	\$127,000.00	\$27,411.13
Misc Rev.	\$0.00	\$196.81	\$0.00	\$57.30
Other Financing Sources	\$8,459.00	\$0.00	\$70,890.00	\$40,733.50
TOTAL REVENUES	\$1,209,431.00	\$370,112.70	\$1,201,701.00	\$420,787.49

Land and Water Conservation June 30, 2016



16-64

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- | | |
|---|---|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

The Land & Water Conservation Department requested a transfer of \$4,860 in SEG funds (DATCP SWRM) from Oconto County to Brown County to assist landowners in the development of nutrient management plans. There will be no additional costs to the County.

Budget Impact \$4,860

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.048.001.4302	State Grant & Aid Revenue	\$4,860
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.048.001.5801	Landowners Payment	\$4,860
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			



 Signature of Department Head

AUTHORIZATIONS



 Signature of DOA or Executive

Department: Land & Water Conservation

Date: 7/6/16

Date: 7/15/16

CB 7/18/16